



REPORTED PLAGIARISM INCIDENT (IPESA 5.4.2)

Student Information:

Name of the student involved: _____

Student number: _____

Course Information:

Name: _____

Course number: _____ - _____ - _____

Value of the assignment test in %: _____

Teacher: _____

Report dated: _____

▶▶▶ Please attach a copy of the supporting documents.

PLAGIARISM DEFINED (IPESA 5.4.2)

Plagiarism is defined as the use by a student of someone else's language, ideas, images, statistical information or other original material without acknowledging its source. This applies to texts and other media published in print or on-line, to manuscripts, and to the work of other student writers. 5

INDICATE THE TYPE OF PLAGIARISM:

- using verbatim quotes without quotation marks or appropriate indentation;
- using verbatim quotes without either a parenthetical reference or footnote to the original source;
- not providing complete and valid references in the bibliography;
- paraphrasing or summarizing ideas in a text where only a few words have been changed and that contain the same ideas found in the original source; and
- using statistical information or an image without reference to the original source.

Teachers have an obligation to provide students in advance with clear information about the kinds of materials, instruments or assistance that are permitted for a given evaluation. Furthermore, consequences of plagiarism will be explained in the course outline.

The following local regulations appear in every course outline:

Students found guilty of plagiarism by their teacher may receive a grade of zero for that activity, given the context of the incident.

All incidents of plagiarism must be reported by the teacher to the DAA's Office. Upon a second or further incident of plagiarism or cheating at the College, failure of the course or disciplinary actions such as suspension or expulsion may result, as determined by the DAA.

CONSEQUENCES AND PENALTIES (IPESA 5.4.2)

The consequences for students found guilty of plagiarism, and the penalties which follow, will vary depending on the context of the incident. If the student chooses to avail himself of the right to appeal, the implementation of these sanctions will be deferred until a decision on the appeal has been rendered. All incidences of cheating and plagiarism are reported to the Dean's office.

I understand that this report will be filed with the Dean of Student and Academic Services.

Student's signature _____ Date: _____

Teacher's signature _____ Date: _____

TEACHER'S RECOMMENDED SANCTION(S)

Teacher's signature _____ Date: _____

Dean's signature _____ Date: _____

Dominique Routhier